SHUTTLE INFORMATION & YOUR FIRST SHIFT

HOW DO I GET TO THE CLINIC?

There is shuttle transportation from the law school to the House of Peace (HOP) or United Community Center (UCC) sites only. Students walk to the Milwaukee Justice Center (MJC) and drive to the VA or Mobile Legal Clinic locations. You will receive information about the location of the Mobile Legal Clinic the week before your scheduled shift. You will find the schedule of the shuttle and address to each site below.

The shuttle is a blue minivan that has "Marquette" on the side or back. It will pick up outside the main entrance of the Law School, east of the doors, where the cement drive turns into blacktop. It will return you to campus at the end of your shift. Please let the driver know if you will not be returning by the van. The schedule for the van is as follows:

SCHEDULE

HOUSE OF PEACE – 1702 W. Walnut St., Milwaukee, WI 53208
Pick-up at Law School: 2:45, 3:20, 4:45, and 5:20
Return to Law School: Around 5:00-5:10 and 7:00-7:10
Note: The 3:20 and 5:20 p.m. shuttles do not run during summer or on winter/spring break.
If you miss the shuttle, call the House of Peace at (414) 933-1300 and it can return for you. Or you may call the driver directly (their cell phone number will be listed on the email reminders you receive).

UNITED COMMUNITY CENTER – 730 W. Washington St., Milwaukee, WI 53204
Pick-up at Law School: 4:45, 5:15
Return students to Law School: 7-7:30
Note: The 5:15 p.m. shuttle does not run in the summer or on winter/spring break.
If you miss the shuttle, call UCC at (414) 384-3100 and it can return for you. Or you may call the driver directly (their cell phone #s will be listed on the email reminders you receive).

MILWAUKEE JUSTIC CENTER (COURTHOUSE) – 901 N. 9th St., Room G9, Milwaukee, WI 53233
There is no shuttle to this location as it is walking distance from campus. Arrive 10-15 minutes prior to the start of your schedule to get through security.

VA – 6419 W. Greenfield Ave., West Allis, WI 53214
Students provide their own transportation to this clinic. If you need help finding the clinic, call (414) 266-1235.

MOBILE LEGAL CLINIC – Locations vary.
Students provide their own transportation to this clinic. You will be emailed information prior to the clinic. If you need help finding the clinic, check out the Mobile Legal Clinic website here.
**WHAT DO I DO FOR MY FIRST SHIFT?**

**HOUSE OF PEACE (HOP):** When you get to the House of Peace, the person at the front desk will buzz you in. Just let them know that you are a volunteer with the MVLC. Take the elevator or stairs to the basement and follow the signs to the clinic office at the end of the hall. Mindy Schroeder or Katie Mayer are your contacts there.

**UNITED COMMUNITY CENTER (UCC):** When you get to the UCC, walk through the main entrance and straight back to the large room where the clinic is held. You can let the reception desk know that you are a volunteer with the MVLC. Mindy Schroeder and Katie Mayer are your contacts there.

**MILWAUKEE JUSTICE CENTER (MJC):** Enter the courthouse at the Wells Street Entrance. You will have to go through a security check (like at the airport, but much friendlier) so refrain from taking metal or sharp objects. There is NO SHUTTLE to this clinic, as it is walking distance from the Law School. The clinic is held in room G9 of the courthouse, which is on the right side of the hallway on the ground floor immediately after the security check. Mary Ferwerda of the Milwaukee Justice Center will be your Friday contact here; Angela Schultz (MULS Assistant Dean of Pro Bono and Public Service) and Mary will be your Thursday contact there.

**VA:** There is no shuttle to this clinic (see above). Enter and tell the reception desk that you are volunteering for the MVLC. Katie Mayer is your contact there.

**MOBILE LEGAL CLINIC (MLC):** There is no shuttle to this clinic (see above). We ask that you arrive at least 10 minutes prior to your shift to receive a short orientation to the clinic, the “bus,” and the location. Be sure to wear a coat and bring gloves in the winter. The bus can be quite warm, but you may be moving between the bus and the intake area occasionally. Mary Ferwerda is your contact there.

**IMPORTANT CONTACTS**

**Angela Schultz**  
angelaschultz@marquette.edu  
(414) 288-6823

**Mindy Schroeder**  
mindyschroeder@marquette.edu  
(414) 288-7970

**Katie Mayer**  
kathryn.mayer@marquette.edu  
(414) 288-4965

**Mary Ferwerda**  
MJC Website  
Mobile Legal Clinic Website  
Mary.ferwerda@wicourts.gov  
(414) 405-3720