

PRO BONO OPPORTUNITIES FOR MARQUETTE LAW STUDENTS – SPRING 2024

***COMPETENCIES DEVELOPED IN PRO BONO SERVICE:** Understanding of client’s context, communication skills including listening and knowing your audience, client-centered creative problem solving and good professional judgment, teamwork and collaboration, cross-cultural competency in client interactions, time-management, ethical conduct standards, work ethic, attention to detail, and resilience.

Sign up for projects online at <https://mulaw.wufoo.com/forms/pro-bono-scheduling-spring-2024/> QR code to access the scheduling form>>



WHICH PROJECTS WORK FOR YOUR CLASS SCHEDULE?

- 1L, Section 1: Papke, Scoville, Idleman
- 1L, Section 2: Papke, Fallone, Scoville
- 1L, Section 3: Oldfather, Boyden, Murray
- Only works with 2Ls, 3Ls, & part time students’ schedules
- S

 Spanish-speaking volunteers needed

MARQUETTE VOLUNTEER LEGAL CLINICS (MVLC)	AREAS OF LAW	TRAINING	TIME COMMITMENT	ADDITIONAL COMPETENCIES DEVELOPED*	LOCATIONS
<div>Civil & Family Law Clinics ●●●●S</div> <div>Small Business & Nonprofit Clinic ●●S</div> <div>Immigration Clinic ●●●S</div> <div>Mobile Legal Clinic ●●●●S</div> <div>Students work with an attorney to provide brief legal advice to a client.</div>	<div>Civil & Family Clinics include small claims, probate, landlord/tenant, eviction, consumer debt, real estate, divorce, child support, custody, placement, paternity</div> <div>Small Business & Nonprofit includes entity formation, tax, intellectual property, real estate</div> <div>Immigration includes employment and family</div>	<div>Available online.</div> <div>Watch before your first shift.</div>	<div>2-hour shifts, every week or every other week, at a set time</div>	<div>Legal research, preparation of court forms, letter & document drafting, client recordkeeping and notetaking, knowledge of local rules & civil procedures</div>	<div>In person at community-based locations with transportation provided, or within walking distance.</div> <div>Also options to volunteer remotely on Zoom</div>
<div>Estate Planning Clinic ●●S</div> <div>Students work with an attorney to draft wills, powers of attorney, and other documents for a client.</div>	<div>Estate planning document drafting including wills, living wills, powers of attorney documents for finances and healthcare</div>	<div>Available online.</div> <div>Watch before your first shift.</div>	<div>3.5-hour shift once a month</div>	<div>Client interviewing and assessing for competency, preparation of estate planning documents, probate-avoidance considerations</div>	<div>In person at community-based locations with transportation provided</div>

MILWAUKEE JUSTICE CENTER (MJC)	AREAS OF LAW	TRAINING <small>*LIVE SESSIONS WILL BE RECORDED AND POSTED TO THE PRO BONO ONBOARDING SITE FOR THOSE UNABLE TO ATTEND LIVE</small>	TIME COMMITMENT	ADDITIONAL COMPETENCIES DEVELOPED*	LOCATIONS
Family Law Forms Clinic ● ● ● S Students work one-on-one with a client, under attorney supervision, to assess legal needs to complete court-prepared forms.	Divorce, child support, custody, placement, contempt, name change	Friday, January 19, Noon-1:15PM, Room 257* Optional supplemental training videos available for review before your first shift.	2-hour weekly shifts at a set time for in-person shifts	Client interviewing, preparation of court forms, client recordkeeping and notetaking, understanding of civil procedure	In person at Milwaukee County Courthouse (within walking distance)
Divorce Finale Forms Clinic ● S Learn the nuances of completing all aspects of the divorce process including divorces filed jointly, separately, with and without children, and even those served using publication.	Divorce and legal Separation, child support, maintenance	Friday, January 19, Noon-1:15PM, Room 257* Optional supplemental training videos available for review before your first shift.	3-hour weekly commitment required	Client interviewing, preparation of court forms, client recordkeeping and notetaking, understanding of civil procedure	In person at Milwaukee County Courthouse (within walking distance)
Civil Legal Help Line ● ● ● ● S Students answer a busy phone line and direct callers to the most appropriate legal referral.	General civil, family, and other	Friday, January 19, Noon-1:15PM, on Zoom*	1.5-hour weekly shifts at a set time	Legal issue identification, client interviewing, client record keeping and notetaking, knowledge of civil legal aid providers and appropriate referrals	Remote on Zoom
Expungement & Pardon Clinic ● ● S Students work with an attorney to assess client eligibility for expungement and/or pardon and complete appropriate forms.	Arrest records, expungement, and criminal pardon applications	Available online. Watch before your first shift.	2-hour shifts, every other week, at a set time	Client interviewing, preparation of court forms, client recordkeeping and notetaking, understanding of civil procedure	Remote on Zoom
Adult Guardianship Forms Clinic ● ● S Students work one-on-one with a client seeking guardianship of an adult with a disability. Attorney supervision provided.	Elder & disability law	Available online. Watch before your first shift.	1.5-hour weekly shifts at a set time	Client interviewing, preparation of court forms, client recordkeeping and notetaking, understanding of civil procedure	In person at the MJC located in the Milwaukee County Courthouse (within walking distance)
Eviction Records Forms Clinic ● S Students work one-on-one with a client seeking to seal their eviction record. Attorney supervision provided.	Landlord/tenant	Available online. Watch before your first shift.	Thursdays 2-3:30PM at the Milwaukee County Courthouse.	Client interviewing, preparation of court forms, client recordkeeping and notetaking, understanding of civil procedure	In person at the MJC located in the Milwaukee County Courthouse (within walking distance)

LEGAL ACTION OF WISCONSIN	AREAS OF LAW	TRAINING <small>*LIVE SESSIONS WILL BE RECORDED AND POSTED TO THE PRO BONO ONBOARDING SITE FOR THOSE UNABLE TO ATTEND LIVE</small>	TIME COMMITMENT	ADDITIONAL COMPETENCIES DEVELOPED*	LOCATIONS
Free Legal Answers: Brief Legal Advice by Email ● ● ● ● S Students work under attorney supervision to draft replies to legal questions posted online by low-income Wisconsinites.	General civil and family law matters for low-income Wisconsinites	Available online. Watch before your first referral.	4 hours monthly. Draft answers to 2 questions every 3-5 weeks. Work on your own time over a 5-day period.	Drafting client letters, legal research, developing knowledge about statewide resources	All work takes place by e-mail
Eviction Defense Project ● ● S Students work under attorney supervision to provide limited scope representation to clients in eviction cases.	Landlord/tenant statutes and administrative code; small claims court procedures	Available online. Watch before your first shift.	Mondays or Wednesdays, 12:30-3:30PM at the Milwaukee County Courthouse. Weekly or biweekly option.	Client interviewing and intake, preparation of court forms, courthouse navigation, eligibility analysis and determination, legal research and analysis	In-person, Room 406 of the Milwaukee County Courthouse (within walking distance)
Student Legal Aid Project ● ● ● ● S Marquette law students work with technical college students to identify, address, and remove barriers to employment and professional licensing. Students will review court records, case notes, and other documents to assess eligibility and strength of potential pardon and expungement cases.	Driver's license recovery, criminal records, debt relief, name changes, gender marker changes	Training materials will be provided to all scheduled students by the project supervisor.	2-hours every other week at a shift time of your choice between 9AM-5PM Monday through Friday.	Client interviewing, legal research, eligibility analysis and determination	In-person at Legal Action's Milwaukee Office at 633 W. Wisconsin Ave., Ste 2000 (within walking distance)
Consumer Debt Defense Project ● S Students work under attorney supervision to provide limited scope representation to defendants in third-party debt buyer cases.	Consumer protection/small claims court procedures	Available online. Watch before your first shift.	2.5-hours every other week	Client interviewing and intake, preparation of court forms, courthouse navigation, eligibility analysis and determination, legal research and analysis	In-person at Milwaukee County Courthouse (within walking distance)
Bankruptcy Petition Preparation Clinic ● ● ● ● S Under the supervision of a Legal Action attorney, you will review relevant financial documents and prepare a full Ch 7 Bankruptcy Petition for a client. You will use Legal Action's bankruptcy software and client management database.	Bankruptcy, consumer debt, debt collection, contracts, tax law	Friday, January 19, Noon-1:15PM, Room 255*	Work in teams on your own time, ~2 hours weekly.	Eligibility analysis and determination, form preparation, federal bankruptcy procedure, client interview and intake, legal research, and analysis	All work can be done remotely or in Legal Action's Milwaukee Office at 633 W. Wisconsin Ave., Ste 2000 (within walking distance)

Bankruptcy Advice Clinic ● ● ● <i>S</i> Work with an attorney to assess and advise clients considering bankruptcy. Three client consultations will be scheduled each clinic date.	Bankruptcy, consumer debt, debt collection, contracts	Friday, January 19, Noon-1:15PM, Room 255*	10AM-12PM or 1PM-3PM on the following Fridays: 2/2, 2/16, 3/1, 3/15, 3/29, 4/12, 4/26.	Eligibility analysis and determination, form preparation, understanding of federal bankruptcy procedure, client interview and intake	Remotely on telephone conferencing system
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SOJOURNER FAMILY PEACE CENTER	AREAS OF LAW	TRAINING* <small>*LIVE SESSIONS WILL BE RECORDED AND POSTED TO THE PRO BONO ONBOARDING SITE FOR THOSE UNABLE TO ATTEND LIVE</small>	TIME COMMITMENT	ADDITIONAL COMPETENCIES DEVELOPED*	LOCATIONS
Domestic Abuse Injunction Petition Preparation with VALT ● ● ● ● <i>S</i> (VALT: Volunteer Attorney Legal Team) Students work with a team of attorneys and a professional advocate to prepare petitions for survivors seeking civil injunctions.	Civil protective order, domestic abuse and harassment, domestic violence	Friday, January 19, Noon-1:15PM, on Zoom*	2-hours weekly or biweekly on Tuesdays from 5-7PM	Preparation of domestic abuse injunction petition, client interviewing, e-filing documents for pro se filers, understanding domestic violence dynamics	Remotely by Zoom

WILLS FOR HEROES WITH FOLEY & LARDNER LLP	AREAS OF LAW	TRAINING* <small>*LIVE SESSIONS WILL BE RECORDED AND POSTED TO THE PRO BONO ONBOARDING SITE FOR THOSE UNABLE TO ATTEND LIVE</small>	TIME COMMITMENT	ADDITIONAL COMPETENCIES DEVELOPED*	LOCATIONS
Wills for Heroes ● ● ● ● <i>S</i> Students work under the supervision of an attorney to prepare basic wills, powers of attorney, and health care directives, and witness clients signing their documents. All clients are first responders (police, fire, or EMTs) or their spouses or domestic partners.	Estate planning	Friday, January 19, Noon-1:15PM, Room 355*	Approximately 3.5 hours per clinic date. Students may select one or more dates and shifts to participate.	Preparation of estate planning documents including wills and powers of attorney documents; analyze the potential benefits of establishing a testamentary trust	Various locations. See the project’s SharePoint page: https://marq.sharepoint.com/teams/willsforheroes

Pro Bono Project Schedule At-a-Glance ~ Spring 2024

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What works for you?

Underlined dots indicated a shift is impacted by an ASP session.

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Spanish-speaking volunteers needed

Monday		Tuesday		Wednesday		Thursday	Friday		Saturday
8:30-12 (any two-hours) MJC Forms ●		8:30-12 (any two-hours) MJC Forms ●		8:30-11 Consumer Debt Clinic ●		9-11 MVLC ●	8:30-12 (any two-hours) MJC Forms ●	Student Legal Aid Project (2 hours) ● ● ● ●	9-12:30 Wills for Heroes ● ● ● ●
10-12 Civil Legal Help Line ●		9-12 Estate Planning Clinic ●		8:30-12 (any two-hours) MJC Forms ●		11:30-1:30 Remote Rural MVLC ●	9-11 MJC Forms ●	9-11 MVLC Family ●	10-12 Expungement and Pardon Clinic ● ● ● ●
10:30-12 Adult Guardianship Forms Clinic ●		9-11 MJC Forms ●		12-2 Mobile Legal Clinic ●		11:30-1:30 Small Business & Nonprofit Clinic ●	10-12 Bankruptcy Advice Clinic ●	10-12 Civil Legal Help Line ●	12:30-4 Wills for Heroes ● ● ● ●
		10-12 Mobile Legal Clinic ●					1-3 Bankruptcy Advice Clinic ●		
							2-4 Mobile Legal Clinic ●		
12:30-3:30 Eviction Defense Project ●	1-4 (any two-hours) MJC Forms ●	12-2 Mobile Legal Clinic ●	1-4 (any two-hours) MJC Forms ●	1-4 (any two-hours) MJC Forms ●	1-2:30 Adult Guardianship Forms Clinic ●	1-4 (any two-hours) MJC Forms ●	<div>Additional Projects on Your Own Schedule</div> <div>Free Legal Answers: Brief Legal Advice by Email ● ● ● ●</div> <div>Bankruptcy Petition Clinic ● ● ● ● S</div>		
1-4 NEW Divorce Finale Forms Clinic at the MJC ●	1-3 Expungement and Pardon Clinic ●	1-3 MVLC at House of Peace ●	1-3 Civil Legal Help Line ●	12:30-3:30 Eviction Defense Project ●	1-3 MJC Forms ●	1-3 Civil Legal Help Line ●			
4-6 MVLC at Veterans Service Office ●	1-3 Remote MVLC ●	5-7 VALT Domestic Violence Petition Clinic ● ● ● ●	2-4 Mobile Legal Clinic ●	1:30-3:30 MVLC Family ●	1-3 Civil Legal Help Line ●	2-3:30 NEW Eviction Record Forms Clinic ●			
			3-5 Mobile Legal Clinic ●	5-7 MVLC (includes Immigration Clinic) United Community Center ● ●	1-3 Expungement & Pardon Clinic ●	2-4 Mobile Legal Clinic ●			