

MARQUETTE UNIVERSITY LAW SCHOOL
ACADEMIC RECORD REQUEST FORM

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I request that an electronic copy of my unofficial transcript be uploaded to Symplicity.

Signature

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Please note: Marquette University Law School cannot provide copies of transcripts from other institutions. Please contact individual institutions with those requests.

For an *official* law school transcript, please contact the Office of the Registrar, either via the Web, www.marquette.edu/mucentral/registrar/grades_transcripts.shtml, or via Marquette Central, Zilber Hall. Official copies are \$7.00 each for standard processing (three business days). **Rush** processing for paper transcripts or eTranscripts is available for **\$10** per transcript; the transcript is mailed via U.S. mail or available for pickup within **one business day**; eTranscripts via the National Student Clearinghouse are processed within **one business day**.

Please return completed form to the Student Services Office, Room 238, or via email to lawstudentservices@marquette.edu. Please allow one (1) business day for processing.

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