

Transferring Funds from your IRA to Marquette University

STEP ONE: Contact your IRA custodian and inform them of your intent to make a distribution from your IRA account to Marquette University. Provide them with your account number and the amount you would like to transfer. **The administrator must make the check payable to Marquette University** and the check can be mailed directly to the following address:

- Marquette University Advancement
Attn: Amanda Cose
1250 West Wisconsin Avenue, Suite 421
P.O. Box 1881
Milwaukee, WI 53201-1881

Alternately, the funds may be wired to Marquette University. Following is the routing information:

- | | |
|-------------------------|-----------------------------|
| ▪ Bank: | Town Bank |
| ▪ Acct. Name: | Marquette University |
| ▪ ABA #: | 075917843 |
| ▪ Acct #: | 0000145651 |
| ▪ Contact/Phone Number: | Matt DeYoung / 262-369-4222 |

STEP TWO: It is important to notify us that you have requested a charitable distribution. Please let us know the following information:

- Name and contact information of IRA Plan Administrator
- Dollar (\$) amount of transfer
- Where you would like your gift directed (for example, scholarship support or a specific School/College)

Please send to the address above or to amanda.cose@marquette.edu if you or your IRA administrator have any questions. Amanda's direct line is (414) 288-4467. Once we receive the check from your IRA administrator, Marquette will provide a written acknowledgment of your gift in accordance with the provisions of the applicable law.

Thank you for your support of Marquette University!

REMINDER: The law does not allow a donor to receive any personal benefits, such as basketball priority points, in connection with an IRA gift.