

**OPPOSITE GENDER LOCKER ROOM SUPERVISION
SAMPLE LETTER**

This letter should be adjusted to reflect whether there are female coaches for a male team or male coaches for a female team.

Dear Parent(s)/Guardian(s):

RE: *[schoolname]* NAME OF TEAM

There has been concern on the part of *[schoolname]* Administration and coaching staff dealing with locker room supervision when there are two male/female coaches. It is quite obvious that with two males/females coaching we cannot be present in the locker room. We would like to make this point perfectly clear to all parents of the female/male athletes that fall into this situation. Although there have been no serious problems in the past, *[schoolname]* is hoping for cooperation with parents concerning their sons'/daughters' conduct in the locker rooms. The coaching staff has set up the following rules for unsupervised locker room use.

1. Prior to and after practices and contests all athletes are to shower, get dressed, and leave the locker room immediately. Horseplay will not be tolerated.
2. Two highly responsible seniors have been appointed by the coach to oversee conduct and clearance of the locker room for the season.
3. These two seniors are responsible to report directly to a coach to finalize the clearance of locker room after each practice or contest, and to alert the coach in cases of horseplay or injury to a student-athlete.
4. The head coach or his/her designated coach(es) shall remain in the immediate area until the locker room is totally clear.
5. A coach is to inspect the locker room when all athletes are out.
6. Misconduct in the locker room will result in disciplinary action or suspension from the sport.

The *[schoolname]* Coaching Staff asks for parent cooperation and discussion of this subject with your sons/daughters.

Sincerely,

COACH'S NAME
[schoolname]